



The Financial Spreadsheets module covers the advanced skills needed to produce sophisticated reports, perform complex mathematical and statistical calculations, and improve productivity using Microsoft Excel. Spreadsheets are an important tool for managing and analyzing financial data. This module will help professionals use the complex capabilities of spreadsheet tools to understand data and make informed decisions.

This module is suitable for people that are already proficient in common spreadsheet activities, such as those covered in the ICDL Spreadsheets module. It looks at elements of spreadsheet use most relevant to people working in finance roles.

Develop the advanced spreadsheet skills needed for finance and accountancy tasks

Objectives

- Understand the Basics of Financial Statements
- Interpret Financial Data
- Apply Financial Statements in Decision Making
- Understanding the accounting cycle, from transaction analysis to the preparation of financial statements.
- Equip participants with the skills to interpret the data presented in financial statements, making them capable of drawing insightful conclusions about business performance and making informed decisions.

Outcomes

- Utilize conditional and custom number formatting; manage worksheets efficiently.
- Employ logical, statistical, financial, and mathematical functions.
- Develop charts with advanced formatting features.
- Analyze data through tables and lists; employ filtering, sorting, and scenario creation.
- Validate and audit spreadsheet data for accuracy.
- Boost productivity using named cell ranges.